**FORM A**

**COMPUTING HONOURS PROJECT (COMP10034)**

**PROGRESS AND FEEDBACK MEETING AGENDA**

*(To be completed* ***before*** *the scheduled meeting)*

**Student: Kyle Christie Supervisor: Paul Keir**

**Meeting Number: 5 Date/Time: 3/3/23 @ 1400**

**PROGRESS**

Over the last month, the following tasks have been completed:

* Project presentation
* Continuing of dissertation writing

The following tasks identified last month have not been completed or problems/issues have emerged that require attention:

* N/A

**AGENDA FOR FORMAL MEETING (Example)**

1. Discussion of presentation, marking & feedback (22/2/23) [X]
2. Showcase of work undertaken since last meeting (2/2/23) – Effectively rounding out Lit. review, added in summary to bring points together [X]
3. Discussion on next major milestones – Completing final project report, carrying out any further research as required. (Was noted through presentation that development is effectively complete and that final report now takes precedence) [X]
4. Any further business. [X]
5. Discuss next meeting date. [X]